



**CALIFORNIA ASSOCIATION OF
WORKPLACE INVESTIGATORS**

California Association of Workplace Investigators, Inc.
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**Board of Directors Meeting Minutes
July 21, 2010**

- 1. Call to Order and Approval of Minutes of June 7, 2010 Meeting.** The meeting of the Board of Directors of California Association of Workplace Investigators, Inc. was called to order by President Amy Oppenheimer at 2:00 p.m. by teleconference. The following Directors were present: Sue Ann Van Dermyn, Cynthia Remmers, Walter Cochran-Bond, Amy Oppenheimer, Suzanne Ambrose, Marilou Mirkovich, Pamela Hemminger, John Weiss, Jody Shipper, Mary Egan, and Debra Reilly. Directors Martha Wood and Barry Chersky were present for portions of the meeting. Directors Nancy Bornn and Paul French were not present. Also present were Jim Cawood, a member of the Strategic Planning Committee, and Executive Director Stephen P. Angelides
- 2. Approval of Minutes of June 7, 2010 Meeting.** It was moved and seconded that the Board of Directors Meeting Minutes of June 7, 2010 be approved. The motion carried.
- 3. Ratification of Decisions of Executive Committee.** By unanimous consent, the following decisions of the Executive Committee were ratified:
 - a. AAOWI Formation Breakfast Meeting.** A breakfast meeting to discuss the formation of a national association of workplace investigators will take place at the annual conference on Saturday morning, November 6, 2010.
 - b. Complimentary Membership for Non-Member Registrants.** Those who register for the annual conference as non-members will be offered a complimentary one year CAOWI membership.
 - c. Early Registration October 1, 2010.** The early registration deadline for the annual conference will be October 1, 2010.
 - d. Sustaining Member Upgrade Offer.** Standard members will be offered the opportunity, before registering for the annual conference, for \$1,000, to upgrade this year's membership to sustaining membership, and to renew their sustaining membership for an additional year.
- 4. AAOWI Status.** The Executive Director reported that the Articles of Incorporation of AAOWI had been returned for technical reasons. By unanimous consent it was decided that the Board will discuss this issue at its September 20, 2010 meeting, that the AAOWI Formation Committee will meet before then and

Board of Directors

Amy Oppenheimer, *President* • Cynthia L. Remmers, *Vice President* • Sue Ann Van Dermyn, *Secretary* • John D. Weiss, *Treasurer*
Walter Cochran-Bond, *Assistant Treasurer* • Suzanne M. Ambrose • Nancy Bornn • Barry Chersky • Mary Egan
Pamela L. Hemminger • Paul M. French • Marilou F. Mirkovich • Debra L. Reilly • Jody Shipper • Martha Wood
Stephen P. Angelides, *Executive Director*

formulate recommendations to the Board, and that the Articles of Incorporation will not be resubmitted in the meantime.

5. **Education Committee.** Education Committee Chair Sue Ann Van Dermyn reported that:
 - a. **Annual Conference Sponsorships.** 18 Sponsorships for the annual conference are available, ranging from \$1,000 to \$3,000. By unanimous consent the details of the sponsorships were delegated to the Education Committee.
 - b. **Networking Dinner at Annual Conference.** A networking dinner will take place at the annual conference on Thursday evening, November 4, 2010. The price will be \$45.
 - c. **Labor & Employment Law Review Ad.** CAOWI has placed an ad for the annual conference in the September 2010 issue of the Labor & Employment Law Review. The cost is \$1,000.
 - d. **Printed Brochure for Annual Conference.** CAOWI will print and mail a brochure for the annual conference. The inside will be similar to the ad for the Labor & Employment Law Review. The sponsors will be listed on the outside.
 - e. **Online Program & Registration for Annual Conference.** The online program and registration for the annual conference are under construction. The goal is to have them completed by the end of July.
 - f. **Acknowledgements.** The President acknowledged and thanked Chair Sue Ann Van Dermyn and her committee, particularly Karen Kramer and Jim Cawood of the program committee for all of their hard work on the annual conference.
 - g. **Annual Conference Scholarships.** Upon the recommendation of the President, by unanimous consent, the issue of scholarships to the annual conference for the unemployed was delegated to the Education Committee.
 - h. **EEOC Training.** Education Committee member Director Suzanne Ambrose reported regarding the requirements for EEOC recertification training. By unanimous consent this issue was delegated to the Education Committee.

6. **Online Continuing Education**
 - a. **Recording of Presentations and License and Release.** The Executive Director reported that the annual conference speakers were not requested to consent to recording of their presentations at the time they made their proposals, and some of the speakers do not wish to have their presentations recorded and therefore do not wish to sign the license and release. By unanimous consent it was decided that for this year's annual conference the consent to record presentations, and the license and release, would be optional, and that the issue will be revisited next year. The Executive Director will work with the program committee for the annual conference to communicate this to the speakers.

- b. Online Continuing Education Platforms.** The Executive Director presented a proposal by In-Reach. By unanimous consent the Board declined to accept that proposal. The Executive Director reported that he is awaiting a second proposal from another provider.

- 7. Strategic Planning.** The President and Chair of the Strategic Planning Committee reported that representatives of the Strategic Planning Committee had met with BSIS, and that the committee recommended that they meet informally with representatives of CALI. It was moved and seconded to accept this recommendation. The motion carried unanimously.

- 8. Future Board Meetings.** By unanimous consent, future Board meetings were scheduled as follows:
 - a.** September 20, 2010, 10:00 a.m. to 12:00 p.m., by teleconference.
 - b.** November 6, 2010, 3:00 p.m., Oakland
 - c.** February 7, 2011
 - d.** May 2, 2011
 - e.** August 1, 2011

- 9. Adjournment.** There being no further business, the meeting was adjourned by President Amy Oppenheimer at 3:00 p.m.

Respectfully submitted,

Sue Ann Van Dermeyden
Secretary